



DWARAKA DOSS GOVERDHAN DOSS VAISHNAV COLLEGE

(Autonomous)

College with Potential for Excellence, Linguistic Minority Institution

Affiliated to University of Madras

Arumbakkam, Chennai – 600 106

ANNUAL PLANNER: 2020-21

DEPARTMENT : ACCOUNTING AND FINANCE							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
1	Revise syllabus as per industry requirements	CIA – 2 tests Generic Skills in the form of presentation, seminar, field visits, viva, internships	NA	To inaugurate the students' forum of the department To organize guest lectures To organize Career Guidance programs To organize self defense program for girl students To organize workshops on Income tax Filing and MS Excel	Each faculty to publish atleast 1 paper in UGC Care List Group 1	Involve students in social events Engage students in field projects connected to environmental studies	Organize inter-department & inter-college academic event Frequent PTAs More active mentor-mentee meetings Motivate students to take part in entrepreneurship development activities Motivate students for higher studies and write competitive examinations

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ANNUAL PLANNER: 2020-21

DEPARTMENT : BA ENGLISH							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
2	Syllabus revised with OBE- Outcome Based Education	LCD Teaching Chalk & Talk Internal Assessments Assignments Students Seminar	NIL	Guest Lecture On English Language & Linguistics Literary Quiz – Virtual Webinar on “Post colonialism and the Politics of Representation” Guest Lecture on THE WRITTEN WORD WELKOM FIESTA 2020 WORKSHOP ON CONTENT WRITING Guest Lecture on “Writing from the margin: Feminism and Women’s Writing”	NIL	MASKTASTIC - One Step To Save for the students Literosody 2020 – Interdepartmental Virtual Literary Fest Literosody 2020 – Intercollegiate Virtual Literary Fest RENDEZVOUS 2020 – Virtual Alumni Meet	The department has well furnished 3 classrooms. In which one classroom is equipped with Projector.

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				<p>Webinar on English Language and Linguistics</p> <p>webinar on “From Unknown to the Known: A Special Talk on Translation Studies.”</p> <p>Guest Lecture on Re-Reading Texts: Explorations into critical theories</p> <p>TROPES AND FIGURES: READING POETRY IN A LITERATURE CLASS</p> <p>Virtual Paper Presentation</p>		<p>Ignite The Young Minds</p> <p>INCUNABULA 2021 – A Visit to Connemara Library</p>	
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DEPARTMENT : BA JOURNALISM							
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3	Carry out Syllabus Revision	Frequent Industrial Visits Seminars through PowerPoint Presentations Assignments through Video Presentations Assignments through frequent Field Visits Usage of ICT tools like Proprofs.com and Flipgrid Google classrooms E - learning content	Field project assigned for EVS subject	To organise Webinars and Seminars To organise guest lectures		Active participation of students in reading club Come up with Department Newsletter - "DJ Insider" Coordinate with Chennai Press Club and make students to take part in Press Meets	Active mentor-mentee meetings Online mentor - mentee sessions

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ANNUAL PLANNER: 2020-21

DEPARTMENT : B Com Corporate Secretaryship (Shift I)							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
4	<p>To continue with the Outcome based Curriculum with Choice based Credit System</p> <p>Institutional Training for UG Students</p> <p>To offer the Employability course</p> <p>EVS Virtual visit & Online Exam – EVS</p> <p>Online Exam – Both Major & Allied Subjects.</p>	<p>Utilization of E-Learning Resources</p> <p>Project Evaluation through CD (Report cum Viva-voce.</p> <p>Application Oriented Assignment for Internal Assessment</p> <p>Project report for Internal assessment</p> <p>Evaluation through Online system.</p> <p>Seminar and Group Discussion for Internal Assessment</p>	NIL	<p>To organize a National Level webinar on “Changing Facets of Trade and Commerce in the Post Covid-19 Era conducted on 27th June 2020”</p> <p>To organize Online Quizard on 20th October 2020</p> <p>National Level webinar on Business Processes under Enterprise Resource Planning for Strategic Decisions and Business Innovations conducted on 5th September 2020</p> <p>To organize a National level webinar on “ Holistic Approach to Skill Based Higher Education To Face The New Normal” – NEP 2020 on 19th September 2020</p>	NIL	<p>To motivate Students to Participate in NSS, NCC and other clubs.</p>	<p>Utilization of PC & Internet Facility.</p> <p>Utilization of smart classroom & Internet Facility</p>

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Generic Skills assessment	GST and courses offered through MOOC-SWAYAM platform		To organize Tax Payer's Awareness Lecture Series – I "Taxpayer services in GST & e-invoicing" on 11 th October 2020			
To introduce certificate courses	Remedial coaching at periodical intervals					
Identification of slow learners	Motivating students to utilize e-resources to pursue professional courses		To organize Tax Payer's Awareness Lecture Series – II "Reforms in income tax & Assessment procedures" on 18 th October 2020			
Identification of advanced learners			To organize Tax Payer's Awareness Lecture Series – III "E-way bill in GST" on 1 st November 2020			
Mentoring and counseling	Support and guidance [Psychological and mental well-being]		To organize a Webinar on "An Exemplary Life Skill For Every Career" on 12 th December 2020			
Career Guidance	Students Higher Education & Progression		To organize a webinar on "Climate Change Adaptation and Sustainability" on 30 th January 2021			
Development of You Tube videos	Course content		To organize a webinar on "An Overview on GST" on 27 th Feb 2021			
	Google classroom & Online classes through G-meet					

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	Adoption of ICT tools			<p>To organize a webinar on Financial Parameters for Assessment of Company Performance 3rd March 2021</p> <p>To organize a webinar on Company Financials – A Statistical Perspective on 4th March 2021</p> <p>To organize a webinar on Graphical Portrayal of Company Financials on 5th March 2021</p> <p>To conduct a webinar on "Fintech – The future of Accounting" on 15th March 2021</p> <p>To conduct a webinar on "Career in Association of Chartered Certified Professional Course" on 30th April 2021</p> <p>To conduct a webinar on "Recruitment & Selection Practices in IT – A Corporate Perspective" on 4th May 2021</p>			
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DEPARTMENT : B Com CORPORATE SECRETARYSHIP (SHIFT II)

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5	<p>To continue with the Outcome based Curriculum with Choice based Credit System</p> <p>Institutional Training for UG Students</p> <p>To offer the Employability course</p> <p>EVS Virtual visit & Online Exam – EVS</p> <p>Online Exam – Both Major & Allied Subjects.</p> <p>Generic Skills</p>	<p>Utilization of E-Learning Resources</p> <p>Project Evaluation through CD (Report cum Viva-voce.</p> <p>Application Oriented Assignment for Internal Assessment</p> <p>Project report for Internal assessment</p> <p>Evaluation through Online system.</p> <p>Seminar and Group Discussion for Internal Assessment</p>	NIL	<p>To organize a National Level webinar on “Changing Facets of Trade and Commerce in the Post Covid-19 Era conducted on 27th June 2020”</p> <p>To organize Online Quizard on 20th October 2020</p> <p>National Level webinar on Business Processes under Enterprise Resource Planning for Strategic Decisions and Business Innovations conducted on 5th September 2020</p> <p>To organize a National level webinar on “ Holistic Approach to Skill Based Higher Education To Face The New Normal” – NEP 2020 on 19th September 2020</p> <p>To organize a Webinar on “An Exemplary Life Skill For Every Career “on 12th December 2020</p>	NIL	<p>To motivate Students to Participate in NSS, NCC and other clubs.</p>	<p>Utilization of PC & Internet Facility.</p> <p>Utilization of smart classroom & Internet Facility</p>

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assessment	GST and courses offered through MOOC-SWAYAM platform		To organize a webinar on “Climate Change Adaptation and Sustainability” on 30 th January 2021			
To introduce certificate courses						
Identification of slow learners	Remedial coaching at periodical intervals		To organize a webinar on “An Overview on GST” on 27 th Feb 2021			
Identification of advanced learners	Motivating students to utilize e-resources to pursue professional courses		To organize a webinar on Financial Parameters for Assessment of Company Performance 3 rd March 2021			
Mentoring and counseling			To organize a webinar on Company Financials – A Statistical Perspective on 4 th March 2021			
Career Guidance	Support and guidance [Psychological and mental well-being]		To organize a webinar on Graphical Portrayal of Company Financials on 5 th March 2021			
Development of YouTube videos	Students Higher Education & Progression		To conduct a webinar on "Fintech – The future of Accounting" on 15 th March 2021			
Adoption of ICT tools	Course content		To conduct a webinar on “Career in Association of Chartered Certified Professional Course” on 30 th April 2021			
	Google classroom & Online classes through G-meet		To conduct a webinar on “Recruitment & Selection Practices in IT – A Corporate Perspective” on 4 th May 2021			

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DEPARTMENT : B.Com MARKETING MANAGEMENT

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6	<p>Syllabus revision for III and IV , V Semesters for the Batch 2020.</p> <p>Introduction of Major Elective I - Social media Marketing</p> <p>Institutional training for UG Students.</p>	<p>LCD teaching / Usage of Smart board</p> <p>Seminar through power point presentation</p> <p>Assignment through CD, Assignment on Field visit /industrial visit.</p> <p>Preparation of Models and E-content.</p> <p>Publishing the report on awareness of concepts connected to syllabi.Online quiz, Remedial coaching and frequent tests.Buzzing session, Group Discussion</p>	<p>To motivate the students to apply for Internship in the marketing field</p>	<p>To organize one day seminar</p> <p>To organize Digital marketing day (Intra department level)</p> <p>To Conduct Intercollegiate Competitions</p> <p>To encourage UG students to actively participate in Seminars/ Conferences/ Workshops and to present papers.</p>	<p>Staff doing Ph.D. - 1</p> <p>Staff member submitted Ph.D. Thesis- 1</p> <p>Paper Publications in International / National Journals - 1</p>	<p>Plan to sign two MoU's with companies (Marketing Research)</p>	<p>Students educational tour.</p> <p>Industrial visits for all classes.</p>

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7	Introduce -new Specialisation Media Management	Preparation of E-resources	To Motivate students to do project online & offline	<p>To organize student seminar – Minerva</p> <p>To organise webinar on research structuring & publication strategies.</p> <p>Student Enrichment program on Financial Analysis landscape & Career Opportunities in investment Banking</p> <p>Documentation requirements for Business in India</p> <p>Personal Finance Management</p> <p>To organize Career Guidance activities</p>	<p>Staff doing Ph.D. 2</p> <p>Staff to register for Ph.D -3</p> <p>To motivate to publish papers and participate national and international conference</p>	To conduct Ne-Ne Project	<p>To organize Field visit</p> <p>To organize Industrial visit</p> <p>To conduct PTA & Alumni Meet</p>

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8	<p>Conducting BOS for Syllabus revision.</p> <p>Introduction of Open elective system in V for 2020-2021 Batch</p> <p>Virtual EVS Field visit to II UG</p> <p>Factory visit to II UG</p>	<p>Planned to Conduct CIA in Online</p> <p>Using Google classroom and various platforms to conduct classes</p> <p>Online Assessment on the various topics such as content writing, Seminar and group discussion.</p> <p>Project on EVS Field visit /factory visit and other major subjects</p>		<p>Planned to conduct BANKER Programmes in online</p> <p>To organize Faculty Development Programmes, Conferences</p> <p>Planned to conduct webinar Series</p>	<p>Paper Publications in International / National Journals</p>	<p>Offering certificate course in Banking and Finance</p>	<p>Conducting Academic Audit</p>


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DEPARTMENT : BCA

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9	<p>Syllabus for self-study paper for UG Students.</p> <p>Two Certificate Courses for I UG and One certificate course for III UG.</p> <p>Industrial training for III Year UG Students.</p>	<p>LCD teaching / Usage of Smart board, Seminar through PPT presentation</p> <p>Assignment through E-Mail / Google Classroom, Assignment on Field visit / Industrial visit.</p> <p>References through E-Resources, Preparation of Models and E-content.</p> <p>Online quiz and frequent tests.</p>	<p>Proposal will be sent for Six Minor projects.</p> <p>To motivate the students to apply for summer projects.</p>	<p>To organize two seminars, One Workshop for students and one workshop for staff.</p> <p>To Conduct Intercollegiate Competitions.</p> <p>To encourage PG and UG students to actively participate in Seminars/ Conferences/ Workshops and to present papers.</p>	<p>Staff doing Ph.D. - 3</p> <p>Staff going to finish Ph.D. - 1</p> <p>Staff members applying for Ph.D. Guideship - NA</p> <p>Paper Publications - 15 in International / National Journals.</p>	<p>Members of various boards of university and autonomous institution.</p> <p>Plan to sign One MoU with CSIT & IIR.</p>	<p>Students' educational tour.</p> <p>IV / Library Visit / Field Visit for all classes.</p> <p>To strengthen PTA and Alumnae, creation of Whats app group – "BCA Alumni Pillars"</p> <p>To develop interpersonal relationship, staff picnics and academic and nonacademic get together will be conducted.</p>

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DEPARTMENT : BIOCHEMISTRY							
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10	OBE based curriculum to be followed for UG & PG from 2020.	<p>E books, E learning links given to students.</p> <p>Online classes such as Microsoft edu, flip grid, skype room, Google classroom.</p> <p>Seminars given to students through power point presentation.</p> <p>Debate and Group Discussion as a part of Generic skills (CIAIII).</p>	<p>Staff members are encouraged to publish papers from M.Sc dissertation.</p> <p>To Motivate the students to apply for summer Internships</p>	<p>To motivate staff members and students to organize webinars, conferences on different themes through Neuberg Crew as part of Silver Jubilee celebration.</p> <p>To encourage participation of Staff members and students in national and international conferences.</p> <p>To encourage PG and UG students to actively participate in Seminars/ Conferences/ Workshops and to present papers and Posters.</p>	<p>Staff pursuing Ph.D – 3</p> <p>Staff members to be encouraged to publish papers from M.Sc dissertation.</p> <p>Digitalization of PG Projects</p>	<p>Staff members to be encouraged to act as question paper setter, member of board of studies</p>	<p>Academic and Administrative Audit (AAA).</p> <p>Mentor and mentee meeting.</p> <p>To strengthen Parents teachers association and alumni meet. E-content preparation</p> <p>To strengthen E books for students based on OBE.</p> <p>E entry of the chemicals and glass wares</p>

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DEPARTMENT : BIOTECHNOLOGY							
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11	<p>To provide new and beneficial courses that emphasize employability/, entrepreneurship and skill development for both UG and PG programmes.</p> <p>To provide constructive value added courses and certificate courses for the students</p>	<p>To augment teaching learning process by adopting student centric methods.</p> <p>To practice experiential learning, participative learning and problem solving methodologies to make the learning process more interesting to the students</p> <p>To optimize the usage of ICT with Learning management system (LMS) , Google classrooms, E-resources, You tube videos, Power point presentations and online demonstrations</p>	<p>To stimulate the faculty members to write major/minor project research proposals for Government funding agencies</p>	<p>To motivate the faculty members to organize seminars/webinars, international/national conference, workshop, guest lectures, virtual training and online/offline intercollegiate events.</p> <p>To encourage the faculty members and students to participate in seminars, conferences and workshops for the updation of knowledge.</p> <p>To motivate the faculty members to participate in FDP, Orientation and Refresher programs also.</p>	<p>To encourage the faculty members to publish papers in Peer reviewed International journals</p> <p>To support the faculty members to present research papers in conferences.</p>	<p>To support the faculty members to offer consultancy service to the students community</p> <p>To involve the students in club related activities.</p> <p>To encourage the students to promote extension activities by participating in awareness programs related to body and</p>	<p>To assist the placement opportunities for the students by duly signing MOU's with various organizations.</p> <p>To enhance students knowledge by Industrial visits/Virtual tours.</p> <p>To conduct Alumni association meets in a periodic manner.</p>


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	<p>To adopt a more transparent evaluation method for students to coach specifically for slow learners and fast learners</p> <p>To provide remedial coaching and simple study materials for slow learners and innovative and creative methods for advanced learners</p> <p>To achieve the optimum learning outcome of the program by conducting continuous assessment for the students</p>			<p>To motivate the faculty members to publish books and to write chapters in books.</p> <p>To inspire the students to publish research papers in conference proceedings.</p>	<p>mind health, gender equity and universal moral values.</p>	<p>To encourage the faculty members in achieving extraordinary accomplishments/ awards in the field of Life sciences.</p>
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DEPARTMENT : BOTANY							
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					N & RESEARCH - M.Phil. & Ph.D. GUIDANCE		N
12	To continue with the Outcome based Curriculum with Choice based Credit System	LCD teaching Seminar through power point presentation Assignment E- Teaching	NIL	Webinars pertaining to Biotechnology and Skill Development Training	NIL	NIL	NIL

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DEPARTMENT : B.Sc COMPUTER SCIENCE							
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13	OBE Syllabus Certificate Course for I year.	ICT TOOLS Seminar through power point presentation Provision of E-Resources E-Assignment Submission Remedial Coaching Credit based online course	NA	Webinar: 1. An Introduction about IPR 2. Security challenges in IoT 3. Information Security and Digital Technology 4. Future of Cloud Based CRM 5. Digital Transformation 6. AI TECH and Development in ASIA 7. Cloud Based MDM 8. Artificial intelligence 9. Development cycle in server and serverless 10. Clouding Computing 11. Cyber attack and bullying Workshop: Building modern applications using JQuery and BootStrap	Staff doing Ph.D. - 3 Paper Publications in International / National Journals-1	Integrated Intelligent Research (IIR): Skill Development Certificate Course on Digital Media Publishing Computer Software Institute of Technologies (CSIT):3D Animation	The department has well furnished, ventilated and spacious 7 classrooms. In which two classrooms are equipped with Projectors. The department has well-furnished two computer labs with 100 Internet enabled computers with Projectors and Wi-Fi enabled for students and staff


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ANNUAL PLANNER: 2020-21

DEPARTMENT : BUSINESS ECONOMICS							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
14	<p>To continue with the employability courses</p> <p>To continue with CBCS system</p> <p>To introduce elective courses in UG</p>	<p>ICT tools for teaching</p> <p>Seminars can be presented using PPT</p> <p>Objective Method of assessment to be adopted for CIA I & II</p>	-	<p>To organise seminar on current topics</p> <p>To hold an International Conference</p> <p>To organise Faculty Development Programs</p> <p>To organise FUSION</p>	<p>To bring out a journal with ISSN No.</p> <p>Eligible staff members to apply for PhD guideship</p> <p>To encourage paper publications in Scopus and Web of Science</p> <p>To bring out newsletter for the department</p>	<p>To conduct awareness program on social issues</p>	<p>To increase the number of books in the library</p> <p>To create smart classrooms</p> <p>To actively involve alumni in various programs of the department</p>

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ANNUAL PLANNER: 2020-21

DEPARTMENT : CHEMISTRY							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
15	Proposal of Open Electives.	<p>Viva-Voce, Seminar through power point presentation</p> <p>Preparation of Models and E-content.</p> <p>Non-conventional method of assessment is carried out as one of the internal component to exhibit the generic skills of the students which includes group discussion, models preparation, poster presentation etc.,</p>	<p>I M.Sc students are motivated to take up Online courses as a part of their curriculum to get the exposure of various Universities.</p>	<p>To organize National seminar</p> <p>To organize a workshop and to give hands-on training for Government school students.</p> <p>To organize invited talks of Resource person who can inspire the students with their expertise and knowledge</p> <p>To Conduct Intercollegiate Competitions To Organize alumni meet for chemistry students.</p> <p>To encourage PG and UG students to actively participate in Seminars/ Conferences/ Workshops and to present papers.</p>	<p>Staff doing Ph.D- 3</p> <p>Paper Publications in International / National Journals with high impact factor.</p> <p>Digitalization of PG Projects</p>	<p>Members of various boards of university and autonomous institution</p> <p>Doctoral committee members.</p> <p>NET/SLET coaching for PG Students.</p>	<p>Students educational tour.</p> <p>Industrial visits for UG & PG Final year students.</p> <p>To strengthen Department Library with all important and significant updated books of specialization to enrich PG</p>


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ANNUAL PLANNER: 2020-21

DEPARTMENT : COMMERCE (SHIFT I)							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
16	<p>Conducting BOS for Syllabus revision.</p> <p>Introduction of Open elective system in V & VI Semesters for 2020-2021 Batch</p> <p>Virtual EVS Field visit to II UG</p> <p>Virtual Factory visit to II PG.</p> <p>Institutional training for PG Students.</p> <p>Project for II M.Com</p>	<p>Planned to Conduct CIA in Online</p> <p>Using Google classroom and various platforms to conduct classes</p> <p>Online Assessment on the various topics such as content writing, Seminar and group discussion.</p> <p>Project on EVS Field visit /industrial visit and other major subjects</p> <p>Planned to conduct Model examination</p>	<p>Encouraged to major/minor projects in UGC and other consultancies</p>	<p>Planned to conduct Prathibha Sangam Programmes in online</p> <p>To organize Faculty Development Programmes</p> <p>Planned to conduct webinar Series I on research</p>	<p>Paper Publications in International / National Journals</p> <p>14 No of Students pursuing Ph.D.,</p>	<p>To offer Certified Course Tally to students</p> <p>To offer Crash Course GST to students</p> <p>To provide MSME to Students</p> <p>Planned to continue FIN Academy courses</p>	<p>Conducting Academic Audit</p>


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ANNUAL PLANNER: 2020-21

DEPARTMENT : COMMERCE (SHIFT II)							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH - M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
17	Conducting BOS for Syllabus revision. Introduction of Open elective system in V & VI Semesters for 2020-2021 Batch Virtual EVS Field visit to II UG Virtual Factory visit to II PG. Institutional training for PG Students. Project for II M.Com	Planned to Conduct CIA in Online Using Google classroom and various platforms to conduct classes Online Assessment on the various topics such as content writing, Seminar and group discussion. Project on EVS Field visit /industrial visit and other major subjects Planned to conduct Model examination		Planned to conduct Prathibha Sangam Programmes online To organize Faculty Development Programmes Planned to conduct webinar Series I	Paper Publications in International / National Journals	To offer Certified Course Tally to students To offer Crash Course GST to students To provide Value added course on Logistics and Shipping management to Students Planned to continue FIN Academy courses	Conducting Academic Audit

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ANNUAL PLANNER: 2020-21

DEPARTMENT : CRIMINOLOGY							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
18	Total Syllabus revision Industrial training for UG and PG Students.	Contactless studies due to Covid 19 Lockdown Online Video Assignments Online Assignments Online Video Lectures Online Lecture series	To motivate the students to apply for summer projects.	To organize a five day lecture series in Criminology To Organize an information session on studying abroad for the Criminology Students. To organize a program for personality development of students. To Organize various academic programs.	Staff expecting PhD award - 2 Paper Publications in International / National Journals. To publish Book chapters with reputed publishers.	To conduct Sherlocks Arts Fest	To create a database for Alumni information, special database of professional and academic achievements of Alumnis. To livestream online programs through youtube and make it available for the wider audience.

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ANNUAL PLANNER: 2020-21

DEPARTMENT : ECONOMICS (SHIFT I)							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
19	<p>To introduce Elective courses in UG & PG.</p> <p>To make Internship compulsory for PG Students.</p> <p>Continuation of CBCS System.</p>	<p>ICT tools for teaching</p> <p>Seminars can be presented using PPT</p> <p>Objective Method of assessment to be adopted for CIA I & II</p>	-	<p>To organise seminar on current topics</p> <p>To hold an International Conference</p> <p>To organise Faculty Development Programs</p> <p>To organise Quest Economics & Farmfest</p>	<p>To bring out a journal with ISSN No.</p> <p>Eligible staff members to apply for PhD guideship</p> <p>To bring out newsletter</p> <p>To encourage paper publications in Scopus and Web of Science</p>	<p>To conduct awareness program on social issues</p>	<p>To increase the number of books in the library</p> <p>To create smart classrooms</p> <p>To actively involve alumni in various programs of the department</p> <p>To install Plagiarism check in the department</p>


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ANNUAL PLANNER: 2020-21

DEPARTMENT : ECONOMICS (SHIFT II)							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
20	<p>To continue with the employability courses</p> <p>To continue with CBCS system</p> <p>To introduce elective courses in UG</p>	<p>ICT tools for teaching</p> <p>Seminars can be presented using PPT</p> <p>Objective Method of assessment to be adopted for CIA I & II</p>		<p>To organise seminar on current topics</p> <p>To hold an International Conference</p> <p>To organise Faculty Development Programs</p> <p>To organise FUSION</p>	<p>To bring out a journal with ISSN No.</p> <p>Eligible staff members to apply for PhD guideship</p> <p>To encourage paper publications in Scopus and Web of Science</p> <p>To bring out newsletter for the department</p>	<p>To conduct awareness program on social issues</p>	<p>To increase the number of books in the library</p> <p>To create smart classrooms</p> <p>To actively involve alumni in various programs of the department</p>

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ANNUAL PLANNER: 2020-21

DEPARTMENT : ENGLISH (SHIFT I)							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
21	-	English to Excel: A Certificate Course in Spoken English	-	Script a Winning Interview: A Workshop on Interview Skills Know Your English: A Workshop on Grammar and Usage Lead and Succeed: A Workshop on Leadership Skills	-	-	-

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DEPARTMENT : ENGLISH (SHIFT II)							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
22	Foundation English - I	CIA	NA	To organize seminars and workshops to enhance the knowledge of the students		NA	NA
	Foundation English - II	Oral Presentation					
	Foundation English - III	Poster Making					
	Foundation English - IV	Video Presentation Power point Presentation					

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ANNUAL PLANNER: 2020-21

DEPARTMENT : B.Com FINANCE AND TAXATION

S. No	CURRICULUM		PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
23	Introduction of Open Elective under Choice Based Credit System Conduct of Academic Audit Project submission on EVS Activity EVS Field Visit for students Internship for students of second year Conduct of Board of Studies Meeting for curriculum development	Conduct of Internal Assessment Tests Conduct of Generic Skill Assessment for students Mentoring session for students Assignments and activities for slow learners Experiential learning and case study analysis for Advanced learners	Encourage faculties to take up Major and Minor Projects	Panel Discussion on Social Responsibility Workshop On Goods & Services Tax Returns Filing Webinar on Equity Management National level webinar on Insolvency and Bankruptcy Code Workshop on ITR-1 Filing Conduct of FDP on Accounting Skill Enhancement	Providing assistance to faculties for Paper presentation and publications	Commencement of ACCA classes for the paper F8-Audit & Assurance and F7-Financial Reporting Orientation on International Taxation and Technology by Ernst & Young Extension activity and Outreach programmes for students Orientation on ACCA course for first year students	To equip all classrooms with ICT enabled tools Inter collegiate Online Quiz Event

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DEPARTMENT : HINDI (SHIFT I)							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH - M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
24	BOS- Feb-2020	CIA for all 4 semesters	Nil	1- Webinar- ' <i>ONLINE HINDI TEACHING AND EXAMINATION- DIFFICULTIES AND SOLUTIONS</i> ' Jan-2021 2. Webinar- "Bhaktikavya – The Golden Era of Hindi Literature" Jan-2021 3. <i>Workshop-</i> 'The comparative study on Ramcharitmanas and Valmiki Ramayana' Feb-2021 4. <i>Guest Lecture-</i> 'Adhunik Hindi Sahitya', March-2021 5. <i>Guest Lecture-</i> 'Hindi Ekanki Sahitya'- March-2021 6. <i>Workshop-</i> 'Kavita Lekhan'- March-2021	3 Research paper	Nil	Nil


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DEPARTMENT : HINDI (SHIFT II)							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
25	Two new open elective courses-Spoken Hindi and Fundamental of Hindi added for 2020-21 batch	Assignments, Class tests, Quiz,Debate, communication skills,poetry etc. Hindi plays, poetry,one act play to be taught through audio visual tools.	NIL	To organize workshop and webinar	To encourage staff to deliver lectures, participate in webinars, present and publish papers	Members of various boards of university and autonomous institution Staff encouraged to act as resource person for Hindi program. To encourage students to participate in culturals organized by other institutions.	


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DEPARTMENT : B.Com HONOURS							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH - M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
26	Planning to integrate with US CMA Redesigning the curriculum based on the Employability, Entrepreneurship, Skill Development	Chalk & Talk Lecture Group Discussion Brain Storming Quizzing Case study Self study, Students Presentations, Role play, etc ICT Enabled Teaching like Google Suits, Render forest, Squigl, Padlet, Gimkit, Mentimeter, Kahoot, Quizzes, Report writing, Classroom Activity	Nil	Plan to conduct various career enhancement programs, Plan to conduct Guest Lectures, seminar, Workshop, Skill development program, etc. Plan to Commemorate National days like Armed Force Flag Day, Vigilance Week, etc	No. of faculty doing Ph.D - 1 Faculties are planned to publish large number of research papers In UGC Care List. Planned to encourage final year students to publish at least one research paper in international Journals	Plan to arrange Industrial Visit for all 3 years students. Planned to arrange for Field Work	


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ANNUAL PLANNER: 2020-21

DEPARTMENT : M.A HRM							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
27	<p>Internship for first year students</p> <p>Syllabus revision to be carried out for Board of studies</p>	<p>Teaching through power point presentation, Case study, brain storming, Role play etc.</p> <p>Conducting CIA</p> <p>Report writing task for first year on industrial visit.</p>	Nil	<p>Decided to organize TANTHRA, a flagship event of the Department.</p> <p>To organize workshops, guest lectures etc.</p> <p>Appointing of Office bearers for HRD student Forum. The date for HRD Student Forum</p>	Staff doing Ph.D in outside University -1	<p>Senior Faculties are Subject expert at outside colleges pertaining to Board of Studies Meeting.</p> <p>To orient the students on 5s, the staff along with the students cleaned, segregated and re arranged the existing infrastructure as well as painted the walls</p>	<p>International study tour</p> <p>Industrial visits</p>


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ANNUAL PLANNER: 2020-21

DEPARTMENT : MA ENGLISH							
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28	SEMESTER-I Poetry - I From Chaucer to 17 th century (Core I) Drama - I Elizabethan and Jacobean drama (Core II) Fiction – I Origins and Developments upto 18 th century (Core III) Indian Writing in English and in Translation (Core IV) Classics in Translation (Elective I) Spoken English (Elective II) Soft Skill – I SEMESTER - II American Literature (Core V) Poetry – II Eighteenth to Ninteenth century (Core	1. Audio/visual testing – podcasts, recorded presentations, songs, short films 2. Digital media – LinkedIn profiles, emails, CVs, Blogs, Plotagons, etc. 3. Presentations – PPT presentations, Oral presentation 4. Art – Visual presentation, PADLET, connection between visual art and literature 5. Dramaturgy – performance, monologues, dramatic presentations, etc	Nil	27/7/2020 - Special Lecture on ‘An Introduction to Translation Studies’ 12/08/2020 - Special Lecture on ‘Neuro Linguistics Part 1’ 19/08/2020 - Special Lecture on ‘Neuro Linguistics Part 2’ 27/8/2020 - Special Lecture on ‘Marxist Gospel’s Prespass into Culture Politics and Literature’ 18/9/2020 - Special Lecture on ‘An Introduction to Copy Editing’ 21/9/2020 - Special Lecture on ‘An Introduction to Copy Editing Lecture 2’ 23/10/2020 - Webinar on “Dimensions of Literary Studies” 29/10/2020 - Special Lecture on	Paper Publications in the Journal of The Maharaja Sayajirao University of Baroda 1. Badru Nisha - ‘Tragic Heroine - Is She Really Tragic’ 2. Vijalakshmi. S - Strength of the Subalteren Women: Study of Mahasweta Devi’s “Dopdi” 3. Reshmi. S - Shady Encounters: A Study of Colour and Self in Chitra	NA	NA


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<p>VI) Drama – II Restoration to twentieth century (Core VII) Fiction - II Ninteenth to Twentieth century (Core VIII) English for Careers (Elec. III) English for Professional Communication (Extra – Dis.I) Soft Skill – II</p> <p>Semester – III Shakespeare Studies (Core IX) English Language & Lingusitics (Core X) Literary Criticism and Literary Theory (Core XI) Literature, Analysis, Approaches and Copy Editing (Extra. Dis. II) Introduction to Translation Studies (Elective – IV) Soft Skills – II Internship</p>			<p>‘Translation Studies’ 6/11/2020 - Special Lecture on ‘Introduction to Literary Criticism’ 20/11/2020 - Webinar on ‘Recent Trends in Theory’ 6/1/2021-Special Lecture on Thirukkural 20/1/2021-Special Lecture on <i>Parthiban’s Dream</i> 25/1/2021 - Special Lecture on “Film Studies: Technical Cuts” 16/2/2021- Webinar on ‘Postcolonialism - An Overview’ 21/2/2021- Special Lecture on Shashi Deshpande’s <i>Dark Holds no Terrors</i> 22/2/2021- Special Lecture on “Film Studies” 17/3/2021-Special Lecture on “Knowledge Management” 22/3/2021-Webinar on “Contemporary Academics and Cultural Studies: Some Critical Engagements” 29-4-2021- Special Lecture on D.H.Lawrence Rainbow-Part I 30/4/2021_ Special Lecture on</p>	<p>Banerjee Divakaruni’s “Arranged Marriage” 4. Rajalakshmi.V.R - Social Media: Analysing the Social Dilemma, An Alarm not to be Snoozed 5. Jayashree.T.M.G - A Translation of the Self: A Quest for Identity in Anita Desai’s “Translator Translated” 6. Srinandhini.M - Two Extremes Sense the Same: A Comparative Study of Lady Macbeth and Desdemona Vijayalakshmi.S - Paper Publication in an Anthology, “Every Heart</p>		<p align="right">  PRINCIPAL Dwaraka Doss Goverdhan Doss Vaishnav College Arumbakkam, Chennai - 600106. </p>
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Semester – IV Twentieth Century Poetry (Core XII) Writings by and on Women (Core XIII) English Literature for UGC NET/SET Examination (Core XIV) Research Methodology and Project Writing (Core XV) Film Studies (Elective V) Soft Skills - IV			D.H.Lawrence Rainbow-Part 2	Bleeds” Rajalakshmi.V.R - Publishes a poem “Surreal” in the Anthology <i>In the Spirit</i> Paper Presentations in CET Student E- Conference, March 20, 2021 1.Rajalakshmi - Pandemic: A Pause Button to Mechanical Life 2. Pratibha Bagdy - C U Soon, Made During Pandemic: Shows Similar Elements of Human Resilience 3.Chandralega - A Sense of Fear Zombie vs Corona		
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DEPARTMENT : MBA							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH - M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
29	<p>Previous syllabus to be followed. four New soft skill courses have been introduced on a choice basis.</p> <p>Employment Enrichment courses have been introduced as Certificate Programs through the MOOC platform.</p>	<p>Smart Virtual Class using Interactive digital Board, Usage of video lectures, LMS, Assignment is also made compulsory for all subjects on a scheduled basis, Student seminar with powerpoint presentation</p> <p>Internal Assessment using both descriptive & Case Studies.</p> <p>Third component - Students were asked to submit Internship and Project Report and it will be analysed through their Presentation in VIVA.</p>	<p>Students were encouraged to take up their 4 weeks</p> <p>Internship in First year and 8 weeks Project in Final year to understand the practical applicability of Theory Knowledge in Industry and Corporate.</p>	<p>To organize induction programme for freshers</p> <p>To organize a one day Symposium and Club Inauguration.</p> <p>To conduct workshops on Technical and Professional subject oriented.</p> <p>To organize industrial visit & educational trips</p> <p>To conduct Outbound Training for first year Students.</p> <p>To organize guest lectures for every week</p> <p>To conduct Club meetings</p>	<p>Faculty members are motivated to publish a minimum of two research articles in peer review journals, SCOPUS Index, UGC Listed ..</p> <p>Faculty members are suggested to participate in ATAL FDP - minimum two FDP within a</p>	<p>1 Signed Internshala Internship Collaboration.(INTERNSHALA COLLEGE REGISTRATION AGREEMENT)</p> <p>2 Continuing MoU with Kalvi World Solution Private Ltd.</p> <p>3. Continuing MoU with Indian Institute of Material Management.</p> <p>4. Continuing MoU with International Skill Development Corporation</p>	<p>To extend the Academic with a Research Department, by adding a feather to its crown.</p> <p>To access e-resources via Pearson facilities, separate space is arranged for students in the library.</p>


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			<p>To organize a one day workshop on thesis writing.</p> <p>To organize a two day HR Congress Tarang.</p> <p>To host 2 days online Inter Collegiate Event - COMBAT</p> <p>To celebrate Women Equality week for Gender Equality.</p> <p>To Conduct Cloud Connect Series of guest Lectures in all the Four Specialisations.</p> <p>To plan for IGNITE , an Entrepreneurship week Celebration.</p>	<p>schedule of five day each for an academic year.</p> <p>Department also planned to Conduct five day FDP in Data Analysis using SPSS</p>	<p>(ISDC) for Analytics</p> <p>5. Continuing MoU with International Skill Development Corporation (ISDC) for CIMA.</p> <p>6. Enrollment of MBA I year in MMA (Madras Management Association)</p> <p>7. Under Unnat Bhārat Abhiyān (UBA) our school of Management have adopted 5 Villages</p> <ul style="list-style-type: none"> - Avadi -Thirumazhisai -Thirumullaivoyal -Thiruverkadu -Vengabakkam <p>Vis Vision of transformational change in rural development proesses by leveraging knowledge institutions</p>	<p>To create environmental awareness about Covid and installed a Sanitizer Machine.</p>
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DEPARTMENT : M.Sc COMPUTER SCIENCE & INFORMATION TECHNOLOGY							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
30	The internal and external component was split into 40 and 60 per subject	<p>Online teaching / ICT enabled teaching/Usage of Advanced LMS tools like Google class room, Padlet for Make online teaching effective.</p> <p>To encourage students in projects and further develop, mentor practice so as to improve attendance and engagement of learners .</p> <p>Mentoring, Preparation of course delivery plans. Student</p>	-	<p>To organize one day webinar on “Career guidance” to Outgoing students</p> <p>To organize one day on webinar “Stress management”.</p> <p>To organize one day on Webinar on “ Current Trend in IT and College for Professionalism”</p> <p>To organize one day on International Webinar on “Introduction to Data Engineering”</p> <p>To organize one day international webinar on Cloud engineering Big data”</p>	<p>Staff doing Ph.D. -2</p> <p>Digitalization of UG & PG Projects</p>	<p>The Dept in association with Spoken Tutorial (ST) Project, IIT, and Bombay is Recommending to engage the students by referring them to access an online learning portal to learn the mapped IT Software Courses. FOSS</p> <p>Free and Open Source</p>	<p>To strengthen TA and Alumnae through Web site, creation of group Mail ID, Whatsapp group .</p> <p>To strengthen students Academic activity, allows the students to participate online technical events.</p>



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	<p>Counseling, Parents Teachers meetings.</p> <p>To conduct CIA (Continues Internal Assessment) as per curriculum.</p> <p>Classroom teaching learning evaluation along with teacher and peer feedback.</p> <p>To Provide complete Internet viability for faculties to achieve online teaching.</p> <p>The course includes a take-home assignment / practical work / teamwork.</p>		<p>To organize one day Webinar on “Automation framework”</p> <p>To organize one day National webinar on “enhancing Enterprise Intelligence.</p> <p>To organize an Induction Programme for First year M.Sc (CS&IT)</p>		<p>Software).</p> <p>NPTEL online course and tests extension activity</p>	
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DEPARTMENT : MATHEMATICS							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
31	As per feedback from subject experts syllabus do not require revision.	<p>Seminar through power point presentation using Projector.</p> <p>To create a Google classroom for all classes and posting assignments through LMS – GC and</p> <p>Conduct MCQ Assessment using Google forms.</p> <p>Preparation of E-resources for all subjects</p> <p>To encourage the students of UG and PG to enroll in NPTEL courses.</p> <p>To conduct two continuous Assessment test and Generic activities for each semester.</p>	To motivate the students to apply for Various Skill development Programme	<p>To organize hands on workshop, Faculty Development Programs, Series of Webinar, National and International Conferences for PG students and staff.</p> <p>To Conduct Guest Lectures to initiate the students to pursue Research.</p> <p>To Inaugurate Teachers' Class for kindling intra and interdisciplinary collaborative research on open problems.</p> <p>To Conduct weekly free online coaching classes for NET aspirants of Mathematical Sciences.</p>	<p>Staff pursuing Ph.D. – 1 To encourage the M.Phil. students to present papers in International/National Conferences</p> <p>To motivate M.Phil. Candidates to publish papers in reputed journals.</p> <p>To encourage the PG students to participate in intercollegiate paper presentations.</p>	Members of various boards of university and autonomous institution.	<p>Students educational tour-Field trip.</p> <p>To inaugurate a student council for the active participation of the students in many events conducted by the College and outside the College</p> <p>To support the students participation in sports events</p> <p>To motivate the PG students to write NET/ SET exams</p>


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DEPARTMENT : MATHS WITH CA							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH - M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
32	<p>To introduce Certification course on R-Programming for the students</p> <p>To assign EVS field projects to students in order to develop environmental awareness</p>	<p>1.LCD teaching / Usage of Smart board</p> <p>2.Preparation E-content for all subjects.</p> <p>3.To create a Google classroom for all classes and posting assignments through LMS - GC,</p> <p>4.MCQ Assessment using Google forms.</p> <p>5.To obtain Feedback from the students. Based on the feedback obtained, make necessary changes in the teaching methods.</p> <p>6.To identify the slow learners and give special coaching to them and the bright ones to be motivated to take up higher studies in mathematics.</p>	<p>To organize Webinars and Workshops frequently to enhance the knowledge of Faculties and Students</p>	<p>Staff pursuing Ph.D. – 2</p> <p>No of Publications - 1</p>	<p>To motivate the students to join in certificate courses like SWAYAM.</p>	<p>To develop interpersonal relationship, staff get - together will be conducted.</p> <p>To inaugurate a student council for the active participation of the students in many events conducted by the College and outside the College</p> <p>To support the students participation in sports events</p>	

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DEPARTMENT : MCA

S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH - M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
33	Plan of completing the syllabus within the specified period. Constant touch with the board members and industrial experts for the effective Operationalization of the curriculum	LCD teaching / Usage of Smart board providing complete Internet viability Strengthen the facilities to teachers and student to attend Refresher Course/Orientation Courses / Seminars.	To inculcate in students the urge for creative learning and scientific temperament through their final year projects To motivate the student to do internship	National Webinar on “Google Cloud Services” National Webinar on “Keras Framework for Deep Learning” To encourage MCA students to actively participate in Seminars/ Conferences/ Workshops and to present papers.	No. of Staff doing Ph.D. - 2 Paper Publication 5-10 in International /National Journals. Digitalization of PG Projects	Staff members of MCA are members, Board of Studies to Periyar University, Presidency College, Chennai, JBAS College for women, Guru Nanak College, Velachery, Chennai, D.B.Jain College.	Periodic and personalized (one to one) meetings between the mentor and mentees are arranged based on the needs and requirements. The feedback is prepared considering the main parameters such as course content, commitment of the teachers, teacher student relationship, and relevance of syllabus.


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DEPARTMENT : MICROBIOLOGY							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
34	<p>To restructure 50% of syllabus.</p> <p>Introduced Value added, employability, skill based elective courses.</p> <p>Online short-term training courses/ Minor project/ Internship to be made mandatory.</p>	<p>LCD teaching, Usage of video lectures, LMS, Student seminar with powerpoint presentation</p> <p>Internal Assessment as directed by COE</p> <p>Third component - evaluation by e-poster, paper presentation, quiz and group discussion</p>	<p>Directing the students to submit the proposals for their research projects to TNSCST & various funding agencies</p> <p>Submitting Proposals for conference and workshop to TNSCST</p>	<p>To organize induction programme for freshers</p> <p>To conduct environmental awareness programme</p> <p>To conduct one-day workshop.</p> <p>To organize industrial visit & educational trips.</p> <p>To organize guest lectures.</p> <p>To conduct association meet.</p> <p>To organize one day workshop on thesis writing.</p>	<p>Staff directed to publish atleast two research articles in UGC-CARE list journals</p> <p>Post graduate students & research scholars to participate in various national and international conferences, seminars and workshops and present their research findings.</p>	<p>Staff members are acting as question paper setter, member of board of studies, Research thesis evaluator</p> <p>MOU's signing with industries and implementing as functional MOU</p>	<p>To purchase Gel-Doc, PCR, Deep freezer.</p> <p>To access e-resources facilities, separate space arranged for students in library.</p> <p>At regular intervals – PTA, CCM, Mentor-mentee</p> <p>To install eye wash station in all laboratories.</p> <p>To create awareness on importance of health & to make them understand their role & responsibility to save the environment</p>


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DEPARTMENT : SOCIAL WORK

S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
35	<p>Entrepreneurship /Managerial business communication as Elective for Semester - II</p> <p>Certificate Courses for II PG in TQM</p> <p>SWAYAM/ MOOC/ Certificate Program(online)for Students</p>	<p>Teaching, Evaluation & Assignment through Google Classroom &Other Various Online Learning Platforms</p> <p>Creation of E- Videos and E-content for Students</p> <p>Fieldwork Opportunities in NGO'S & Industrial Sectors</p> <p>LCD teaching / Smart Classroom</p> <p>Subscription of Journals for the Faculty members & Students</p>	<p>Students of II PG do projects in related to HR Field under the guidance of Faculty Supervisor</p>	<p>To organize one International Conference & one National Seminar</p> <p>To Conduct Training Program on Soft Skills, Pre-Campus Placement Training</p> <p>Skill labs / Guest Lectures for Employability Skills</p> <p>3 Days Workshop on "Social Work Research"</p> <p>To encourage the students to actively participate in Seminars/ Conferences/ Workshops and Competitions.</p>	<p>Staff members applying for More Paper Publications, International / National Journals.</p>	<p>To conduct Rural Camp for 7 days in both online & offline in & around Chennai to reach out most backward & Neglected areas of the state. Rural Life.</p> <p>To Inaugurate Social Work students forum to do Community Outreach Program.</p> <p>To Associate with Different HR Professional Bodies.</p>	<p>To conduct Outbound /Leadership training Program.</p> <p>Releasing the Placement Brochure report 2021 for Campus Placements.</p>


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DEPARTMENT : PHYSICS (SHIFT I)							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
36	<p>To design the curriculum to meet the SDG Goals to our best</p> <p>To develop sense of inquiry by inductive and detective method to be a collaborator, skilled in using ICT tools/ e-Resources to be a life-long learner</p> <p>To enhance the Participation of students in global citizen science projects using e-learning materials</p>	<p>Impart more Research based And Evidence based Pedagogy Techniques</p> <p>Creating resource of videos of Practical experiments</p> <p>Creating resources of AV lectures in Physics</p> <p>Remedial coaching and frequent tests.</p> <p>Brainstorming sessions on handling teaching learning challenges during pandemic</p>	<p>Applied for project under Language Translation for UG MOOCs of Consortium for Educational Communication, MHRD</p> <p>Applied for translation projects under National Translation Mission</p> <p>To motivate the students to apply for internships,</p>	<p>Ten days Weekend Workshop – Achiever’s Secret for Self development and setting SMART goals 25, May- 18, July</p> <p>Students create videos and posters and learning materials to create awareness on Corona virus</p> <p>To encourage making TLM - Science Videos.</p> <p>Take part in MyGov quizzes and Pledges actively</p> <p>Take part in webinars by Vigyan Prasara, DST</p>	<p>To encourage UG students to actively participate in Seminars/ Conferences/ Workshops and to present papers</p> <p>To help students to translate STIP 2020 and other missions of our government related to S&T and publish in Tamil Science magazines</p>	<p>Project Kaliedoscope, IITM</p> <p>Celebrate Navarathri, Celebrate Women in STEM- To create videos on Women Scientists of India</p> <p>To translate science text books Small Science-TIFR</p>	<p>Create citizen Science STEM lab</p> <p>Separate lab to encourage certificate courses and hands-on activities after regular class hours</p> <p>Encourage Virtual tours for all classes.</p> <p>To upgrade department laptop and desktops</p> <p>Enable virtual tour for II years on</p>


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		<p>Importance for evaluation for innovation and Hands-on activities , collaborative efforts</p> <p>Imparting digital literacy skills and ICT skills - based on SDG goals SDG4</p>	<p>summer projects and Toycathon and other initiatives from the MyGov.</p>	<p>Innovative Thinking Workshop based on Research based Pedagogy – 24, Aug, 2020</p> <p>Science in Regional language- Developing skills to dub Science videos and challenges involved- Workshop 30, Aug, 2020</p> <p>Let's Celebrate Physics 24, Sep, 2020</p> <p>30, Sep, 2020 Meet your Alumni</p> <p>Meet your Scientist- 1, Oct, 2020</p> <p>National webinar Series Nurturing Global Competencies in STEM -</p> <p>Explore Opportunities in Physics, 18, Dec, 2020</p> <p>Actively participated in IISF, India International Science Festival, Dec, 2020</p>	<p>Complete translation of Science worksheets of Vigyan Prathiba of Homibhaba Centre for Science Education, TIFR</p> <p>Create videos for Teaching Learning in Physics related to Undergraduate as well Higher secondary education dgvcphysics youtube channel https://www.youtube.com/channel/UCchwUKN4Fj-LSJntnuNZECH</p> <p>Create videos on Human values, culture ethos of our country diversity,</p>	<p>various Museums, Wildlife sanctuaries, zoos, aquariums, bird sanctuaries, herbariums and create videos for EVS</p>
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				<p>Self awareness for Personal growth -Personality Development / Human values & Professional Ethics 6, Jan, 2020</p> <p>Short course on IPR and Patent rights through World Intellectual Property Rights Organisation WIPO</p> <p>Online Workshop Virtual Seismologist Virtual courseware of Caltech University</p> <p>To conduct a Guest Lecture on Environmental awareness</p> <p>Workshop on Gender and STEM science - Vaishnav Global Women's Breakfast along with IUPAC</p> <p>National Science Day celebration</p> <p>Invited talks on basic Legal rights and IPR for students Mentor students towards higher Education and diverse future paths</p>	<p>tradition, Bahuroopi Gandhi and other leaders mainly based on value education curriculum</p> <p>Add more Tamil Science Videos of Arvindgupta through dubbing</p>	
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DEPARTMENT : PHYSICS (SHIFT II)							
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37	<p>BOS – syllabus revision</p> <p>Release of Department Magazine – ILLUMINATE 07.04.2020</p> <p>Alumni mentoring on 29.04.21</p>	<p>Discussion on Usage of Smart Board among the staff members of Department of Physics (Shift II)</p> <p>Presentation of Internship attended by I M.Sc. students</p> <p>Periodic evaluation of the projects carried out by II MSc students</p> <p>Feedback from the students regarding the curriculum</p>	Nil	<p>Webinar on Recent Views on Laws of Thermodynamics on 06.01.21</p> <p>Webinar on Past, Present and Future Trends in IT Applications on 08.02.21</p> <p>Webinar on Yoga for Student's Personality and Skill Development on 23.02.21</p> <p>Webinar on Well-being: Physical and Mental Health on 05.03.21</p>	<p>Published 2 Chapters in Book: <i>Recent Trends in Applied Sciences and Computing Engineering (RTASC)</i>. ISBN 978-81-948141-8-4.</p> <p>Published a Chapter in Book: <i>Physics of Materials</i>. ISBN 978-81-948141-8-4.</p> <p>Paper Publications in National Journal: <i>J. Pure Appl.</i></p>	Nil	NET/SLET coaching for PG students

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					<p><i>Ultrason. 42</i> <i>(2020) pp. 16–20</i></p> <p>Paper Publication in International Journal: <i>Asian</i> <i>Journal of</i> <i>Chemical</i> <i>Sciences 9(2): 1–</i> <i>3, 2021. ISSN:</i> <i>2456-7795</i></p> <p>Paper Presentation: <i>Recent Advances</i> <i>in Biochemical</i> <i>and Material</i> <i>Sciences, 24 & 25</i> <i>Nov 2020</i></p> <p>Paper Presentation: <i>Virtual</i> <i>International</i> <i>Conference on</i> <i>Hierarchically</i> <i>Structured</i> <i>Materials -2021,</i> <i>08–10 Apr 2021</i></p>		
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DEPARTMENT : PSYCHOLOGY							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
38	Syllabus revision According to the changing trends in the field of study	Teaching on Online platforms. Usage of psychological theories and models oriented research videos to provide enrichment. Seminar through online platforms Assignments on various psychological theories and techniques. Preparation of Models and E-content. Report on the concepts in the syllabus along with real life examples.	To motivate the students to participate in various online projects.	To organize two to three webinars Workshop for Students on Soft Skills and stress management.	To increase the research aptitude among students and motivate them to conduct research and present papers To conduct a workshop for faculties on research and paper presentation	MoUs to be signed with organisations offering Certificate Courses	Students' educational tour. Industrial visits for all classes (either virtual or in-person mode). To strengthen PTA and Alumnae through face book, youtube, creation of whatsapp group for


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							<p>each year and group Mail ID</p> <p>To develop interpersonal relationship, curricular, co-curricular and extra curricular activities will be conducted.</p> <p>To have clean classrooms and restrooms.</p> <p>Conducting online classes with professional conduct (both staff and student).</p>
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DEPARTMENT : SANSKRIT							
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39	Board of Studies for 2021-2022	NA	NA	The Department Association – Maitri to organize a Special lecture on the topic “The Influence of Surya Shakthi in Individuals from the Yogic Perspective” in view of Ratha Saptami day.	NA	NA	NA

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Arumbakkam, Chennai - 600106.**



DWARAKA DOSS GOVERDHAN DOSS VAISHNAV COLLEGE

(Autonomous)

College with Potential for Excellence, Linguistic Minority Institution

Affiliated to University of Madras

Arumbakkam, Chennai – 600 106

ANNUAL PLANNER: 2020-21

DEPARTMENT : SOCIOLOGY							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
40	Syllabus revision for 7 Elective papers.	Google Classroom Online Classes Assignment on Collage. Provision of E-Resources E-Assignment Submission Remedial Coaching	Nil	One National Conference 1 Workshop 1 Career Guidance programme 1 seminar	Students presented paper presentation in National Seminar	Nil	The department has 3 well furnished, ventilated and spacious classrooms.


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DEPARTMENT : STATISTICS							
S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
41	To follow University of Madras Syllabus as per University guide line for the new courses.	To conduct online classes and CIA tests through the Google classroom and Zoom meeting and also ESE through Google classroom in during the pandemic situation.	NA	1.State Level Webinar on Applications of Statistical Methods for Social Sciences 2. Guest lecture on the topic of Statistical Inference. 3. Workshop on the topic of “MS-Excel and R-Programming.	To publish research papers	NA	To conduct Parents - teachers meeting once in a semester. Interpersonal relationship between students Whatsapp Group with Teaching faculty to create easy conversation. To provided books for poor Students through book bank


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ANNUAL PLANNER: 2020-21

DEPARTMENT : M.A JOURNALISM AND COMMUNICATION

S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH - M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
42	Change the elective	LCD aided teaching Seminars through PowerPoint presentations Assignments through field visits Remedial Coaching sessions	Internship Mandatory Motivate Students for higher studies and write competitive examinations	To organise outdoor assignments for real life experience To organize guest lectures To organize panel discussion for students To conduct workshops for skill enhancement		Involve students in social events Engage students in environmental protection and development activities	To organize intercollege academic event To motivate students to take part in entrepreneurship development activities More active mentor-mentee meetings

(Signature)

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ANNUAL PLANNER: 2020-21

DEPARTMENT : VISUAL COMMUNICATION

S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH - M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
43	Change the elective	LCD aided teaching Seminars through PowerPoint presentations Assignments through field visits Remedial Coaching sessions	Internship Mandatory Motivate Students for higher studies and write competitive examinations	To organise outdoor assignments for real life experience To organize guest lectures To organize panel discussion for students To conduct workshops for skill enhancement		Involve students in Web Series shooting in campus Involve students in social events Engage students in environmental protection and development activities	To organize intercollege academic event Organize career counseling sessions for 3rd years More active mentor-mentee meetings To motivate students to take part in entrepreneurship development activities

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ANNUAL PLANNER: 2020-21

DEPARTMENT : TAMIL

S. No	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR/MINOR	SEMINAR/CONFERENCE/WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
44	Part 1 Tamil semester I,II,III & IV and Basic Tamil semester I & II	Written Examination, Oral Presentation, Assignments, Classtests, Quiz.	NA	1.Collaboration with Tharumapura Aathinam Arts and Science College - International Seminar about Panmuga Nokkil Sekkizhar.	To faculty members encouraged to publish research papers in International journals and Published Books	Members of various boards of university and autonomous institution.	1.MoUs signed with Tamilaivu Sangamam (Tamil Literature Academic Research Association) 2.Planned to do “Ilakkiya Inbam” (Every Month) Literary programme. 3.Magakavi Bharathiyar 138 th Birthday celebration


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